

St. Katharine Drexel Parish Finance Committee Meeting Minutes  
Tuesday, July 18, 2017

Present: Fr. Tschakert, Chris, Beth, Ryan, Jeff, Constance, Anne, John

Meeting began at 7 a.m. with opening prayer given by Fr. Tschakert

Jeff chaired the meeting in Jeremy's absence.

We opened with discussion on **June month/year-end financials**. Anne explained the interest expense reconciliation at year end (6/3/2017). Jeff shared some analysis that he was working on with the recent year's decrease of income in Debt Reduction and Building Fund. His research shows that the decrease of income in these categories is actually made up fully in the increase in Parish Support over the same time period. Anne routed the Annual Report to the Bishop for committee signatures.

Anne presented a rough draft/template of the **upcoming Stewardship Report** to the parish. It will be mailed out to parishioners at the beginning of September and will include financials, volunteer activities, and committee happenings/stats.

**Other Business:**

- Sharing Our Gifts: Fr. shared some new ideas for the brochure. We will be lining up a witness speaker to speak at Masses
- Parking lot repairs: The repairs are complete. There was discussion regarding the sidewalk from the parking lot to the crosswalk. Ideas were to do some concrete work and dome the area (these are the same ideas coming from the Building and Grounds Committee lately as well). Anne will reach out to Jim Cannon and give them the go-ahead on lining up the project/work.
- Youth Minister discussion: We have no new leads. Fr. will be advertising in Diocesan magazines and newspapers from St. Paul, Omaha, Sioux City, etc. to fill the position.
- Katie Ave. update: Mike R. was unable to attend the meeting due to overnight rains. The estimate from Kelly Nielson Construction was reviewed by the committee with a few questions:
  - The items highlighted in blue will eventually be reimbursed to the builder. Will these line items be reimbursed to us?
  - When will there be a contract signed? How much work can be done and documented/billed before a contract is in place?
  - What is the timeline for construction? Can this completed this year and how will construction affect traffic flow for school and Mass?
  - Is the grading/landscape/sidewalk work on our side in the bid? Who pays for this? Who will complete the work?

Anne will reach out to Mike R. and ask him to work with Kelly N. to come to an agreement on the costs and work to be completed. Also, there will be a meeting with Kelly N., Mike R., Jeremy, Fr. Tschakert and Anne in the near future to secure a contract and agreement.

Meeting adjourned with closing prayer at 8:05 a.m.